

2020 Election Dates

- Presidential Preference Primary, **(March 17, 2020)**
- Primary Election, **(August 25, 2020)**
- General Election, **(November 3, 2020)**

Decide what office to run for and “File” to run

- “Filing” to run for office is not the same as “Qualifying” to be on the ballot. Check our website (www.VoteAlachua.com) to determine which offices are up for election.
- Make sure you meet all of the qualifications of the office for which you wish to file.

Set a one-hour “Filing to Run” Appointment with the Supervisor of Elections office to review the required materials needed for the Candidate to “file” to run for office

- If interested in “Filing” to run for office, please contact the Supervisor of Elections office to set an one hour candidate “Filing to Run” appointment with the assistant supervisor of elections, Tim Williams at (352)374-5252 or twilliams@alachuacounty.us

File the Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates form (DS-DE 9) with the Supervisor of Elections

- During the filing to run for office appointment with the Supervisor of Elections office, file the Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates form (DS-DE 9) with the Supervisor of Elections office **before** accepting any money or spend any money on behalf of the campaign. Once this form is filed, you are a candidate and should follow Chapter 105 and 106 of the election code for judicial candidates and chapter 106 of the Election Code for all other candidates.
- Note: The campaign depository should not be opened until after this form is on file with the filing officer (The Supervisor of Elections). This form may be completed and filed with the intentions of opening the campaign account at the bank of your choice.
- This form states which office you are running for, which bank you intend to use for your campaign account, and who is serving as your campaign treasurer.
- This form may be amended at any time of the year.

Answers to questions on who can become a candidate and qualify to be on the 2020 ballot in Alachua County (99.021, F.S.)

File the Statement of Candidate form (DS-DE 83 Judicial Candidates) or (DS-DE 84 all other Candidates) with the Supervisor of Elections Office

- This form must be filed with the Supervisor of Elections office within 10 days of filing the Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates form. The DS-DE 83 form (for judicial candidates only) and the DS-DE 84 form (for all other candidates) acknowledges that the Florida Statute chapters 105 and 106 for Judicial Candidates and Chapter 106 for all other Candidates have been received and reviewed and will be able to run the campaign in accordance with the laws of the State of Florida. **This form is usually filed during the filing appointment with the Supervisor of Elections office.**

Electronically file online and hand deliver the signed original campaign treasurer's reports to the Supervisor of Elections office by the deadline

- Once the Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates form (DS-DE 9) has been filed, it is required to file timely campaign treasurer's reports. At the filing to run appointment, the Supervisor of Elections office will provide a list of report due dates, late fees and the period covered by the report.
- During the filing to run appointment, a copy of the electronic filing manual and log-in credentials will be reviewed and received. The electronic filing system is provided, cost free, to Candidates, Committees, and Parties and is required for filing reports in the State of Florida and Alachua County.

Decide to pay the qualifying fee or collect petition signatures

- Florida Law allows candidates to qualify for office by paying a qualifying fee or by collecting signed petitions.
- If collecting signatures, paying the signature verification fee or filing the Affidavit of Undue Burden form. Pursuant to S.99.097(4), Florida Statutes, a candidate who has chosen the petition method to qualify, must pay in advance with a campaign check payable to Supervisor of Elections in the amount of **(\$181.00)** for the sum of (10) ten cents for each petition signature verified by the Supervisor of Elections office unless you have filed an oath of undue burden.

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candidate and qualify to be on the 2020
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Affidavit of Undue Burden (Section 99.097(4), Florida Statutes)

- An affidavit of Undue Burden form must be filed with the Supervisor of Elections office if the candidate is unable to pay the fee for verification of petition signatures for that office without imposing an undue burden on personal resources or on resources otherwise available.
- If any person is paid to solicit signatures on a petition, an Affidavit of Undue Burden form may not be subsequently filed in lieu of paying the fee to have signatures verified for that petition.
- If an Affidavit of Undue Burden form has been filed and payment is subsequently made to any person to solicit signatures on a petition, this form is no longer valid and a fee for all signatures previously submitted to the Supervisor of Elections and any that are submitted thereafter shall be paid by the candidate, person, or organization that submitted the Affidavit of undue burden form.

Petition Method of Collecting signatures

- Any registered voter in Alachua County may sign a petition. The amount of signatures to collect is equal to 1% of the registered voters in the last General Election **(180,938)**.
For (2020), countywide candidates will need to submit (1,810) valid signatures to qualify by the Petition Method. Petition requirements for other candidates can be found on the Florida Division of Elections' website at www.dos.myflorida.com/elections
- We suggest that candidates turn in the signature petitions to the Supervisor of Elections office on a weekly basis. Also, plan to collect approximately ten percent more signature petitions than is required to allow for invalid signatures. The petitions will be verified first come first serve.
- The deadline for Judicial, state attorney and public defender candidates to submit petitions to the Supervisor of Elections office is by **(Noon on March 30, 2020)**
- The deadline for Federal, statewide, multi-county, county and district candidates to submit petitions to the Supervisor of Elections office is by **(Noon on May 18, 2020)**
- Candidates who fail to qualify by the petition method will be required to pay the qualifying fee for the office sought in order to obtain ballot position.
- Write-in candidates, other than those running for President or Vice President, qualify during the same period as regular candidates. There is no qualifying fee for write-in candidates. If someone qualifies for an office as a write-in candidate their name does not appear on the ballot, but the notation "Write-in" and a blank line will appear on the General Election ballot beneath all of the other candidates for the office. Per Florida Statutes, only write-in votes for qualified candidates are counted.

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File Qualifying papers and pay the qualifying fee during qualifying week

- “Qualifying” is the official process of getting your name on the ballot. This occurs during a designated week prior to the Primary Election (See below for dates). It is highly recommended to set a candidate qualifying appointment as soon as possible. The appointments will be first come first serve as time permits.
- The Supervisor of Elections office has prepared a packet for candidates for County offices with the forms that will be required to file during qualifying week. The forms must be filed with the Supervisor of Elections office and the qualifying fee paid by campaign check made payable to Supervisor of Elections before noon of the last day of qualifying. The qualifying fee is computed from the set salaries of the office after **(July 1, 2019)**. **(Qualifying fee amount \$)**
- Exception: A special district candidate may pay the \$25 qualifying fee using cash, a money order, a cashier’s check, a personal check or a check drawn on the campaign account.
- Local Judicial Candidates qualifying dates are:
(Noon, April 27, 2020 – Noon, May 1, 2020)
- Local countywide Candidates qualifying dates are:
(Noon, June 15, 2020 – Noon, June 19, 2020)
- Candidates for federal, judicial, state attorney, and public defender, statewide or multi-county office must qualify with the Florida Division of Elections. Please see their website at www.dos.myflorida.com/elections for information.

Enforcement of Campaign Laws

- Chapter 104 of the Florida Statutes governs violations of Florida’s election laws. Jurisdiction to investigate and determine violations of Florida election laws is vested in the Florida Division of Elections and the Florida Elections Commission. Violations of Florida Statutes governing campaigns are subject to penalties ranging from warnings to fines, up to removal of the candidate’s name from the ballot, disqualification from taking office, and other criminal penalties. Chapter 105 of the Florida Statutes governs Nonpartisan elections, such as candidates for judicial office. Chapter 106 of the Florida Statutes governs candidate campaign financing.

Thank you for your interest in filing to run for office. If you want to file to run for office, please contact the Supervisor of Elections office to set a candidate filing to run appointment with the assistant supervisor of elections, Tim Williams. The appointment will take approximately one hour.
(352)374-5252 or twilliams@alachuacounty.us

**APPOINTMENT OF CAMPAIGN TREASURER
AND DESIGNATION OF CAMPAIGN
DEPOSITORY FOR CANDIDATES**

(Section 106.021(1), F.S.)

(PLEASE PRINT OR TYPE)

NOTE: This form must be on file with the qualifying officer before opening the campaign account.

OFFICE USE ONLY

1. CHECK APPROPRIATE BOX(ES):

Initial Filing of Form Re-filing to Change: Treasurer/Deputy Depository Office Party

2. **Name of Candidate** (in this order: First, Middle, Last)

3. Address (include post office box or street, city, state, zip code)

4. Telephone

5. E-mail address

()

6. **Office sought** (include district, circuit, group number)

7. **If a candidate for a nonpartisan office, check if applicable:**

My intent is to run as a Write-In candidate.

8. **If a candidate for a partisan office, check block and fill in name of party as applicable:** My intent is to run as a

Write-In No Party Affiliation _____ Party candidate.

9. **I have appointed the following person to act as my** Campaign Treasurer Deputy Treasurer

10. Name of Treasurer or Deputy Treasurer

11. Mailing Address

12. Telephone

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13. City

14. County

15. State

16. Zip Code

17. E-mail address

18. **I have designated the following bank as my** Primary Depository Secondary Depository

19. Name of Bank

20. Address

21. City

22. County

23. State

24. Zip Code

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.

25. Date

26. Signature of Candidate

X

27. **Treasurer's Acceptance of Appointment** (fill in the blanks and check the appropriate block)

I, _____, do hereby accept the appointment
(Please Print or Type Name)

designated above as: Campaign Treasurer Deputy Treasurer.

X

Date

Signature of Campaign Treasurer or Deputy Treasurer

**STATEMENT OF
CANDIDATE**

(Section 106.023, F.S.)

(Please print or type)

OFFICE USE ONLY

I, _____ ,
candidate for the office of _____ ;
have been provided access to read and understand the requirements of
Chapter 106, Florida Statutes.

X

Signature of Candidate

Date

Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000, (ss. 106.19(1)(c), 106.265(1), Florida Statutes).

**STATEMENT OF
CANDIDATE
FOR JUDICIAL OFFICE**

(Section 105.031(5), F.S.)

(Please Type)

OFFICE USE ONLY

I, _____

a judicial candidate, have received, read, and understand the requirements of the Florida Code of Judicial Conduct.

(Signature of candidate)

(Date)

Each candidate for judicial office, including an incumbent judge, shall file a statement with the qualifying officer, within 10 days after filing the Appointment of Campaign Treasurer and Designation of Campaign Depository.